

City Manager Report

April 2018

Highlights

City Commission Sends Propositions to Voters – Election to be Held June 26

A summary of the propositions appears below:

Proposition #1: This proposition clarifies when City Commissioners and the Mayor take office and provides that they take office on the first Monday in the month following their election (regular or runoff).

Proposition #2: This proposition concerns the appointment of the Vice-Mayor, which is done on an annual basis by the City Commission. It clarifies the timing of the appointment when there is a general election, runoff election, or in years with no election.

Proposition #3: If approved, this proposition would change the method of ordering the holding of elections by allowing the City to pass a resolution in accordance with State law. City Charter currently requires passage of an ordinance.

Proposition #4: If approved, this proposition would temporarily increase City sales tax by one-half percent for a period of 10 years for capital projects. The Shawnee City Commission adopted a Capital Improvement Project List that highlights potential improvements funded through the increase. Projects include major improvements to City parks, remodel of two fire stations, establishment of a new Police Department headquarters building, major street improvements, EXPO enhancements, additional sidewalks and trails and renovations to the Senior Center, Library, Community Center and Santa Fe Depot.

For more information, please see: www.shawneeok.org/election

OTHER UPDATES BY DEPARTMENT

Finance/Treasurer Report

Sales Tax. April deposit of March sales tax collected was \$1,420,532 compared to April 2017 we are down \$48,909 or 3.33 percent. For the year, the City is up .16 percent which is below what was budgeted for this fiscal year.



Meetings and Noteworthy Items

City Commission – May 21, June 4

(Note: All regular Commission meetings now start at 6:00 PM in 2018)

Planning Commission – June 6

Beautification – May 17, June 21

Other Important Dates:

3rd Friday Block Party – May 18

Frenzy on Federal – June 9

Trail Days – June 15 & 16

Knights Auto Show – June 23

Veterans Parade – July 4

Other Events:

www.visitshawnee.com/Calendar

<http://www.shawneeexpo.org/calendar.html>

Board Openings:

Traffic Commission

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Shawnee Municipal Authority

Master Plan Implementation. At this time, engineering work is over 35% complete. On January 17 Guernsey provided a comprehensive update to the City Commission at their special meeting/workshop. City and Guernsey staff had a workshop February 7 at Public Works. The material covered at the workshop provided an update with the engineering of the Southside Sewer Plant, Northside Sewer Plant and Water Plant. Guernsey gave a presentation to SMA staff on February 14 on UV disinfection for a unit process at both sewer plants. Staff and Guernsey held a workshop with ODEQ regarding the direction of the design plan for the plants on March 9. The workshop went very well and ODEQ was not opposed to any of our plans. Scheduled meeting at Public Works with Guernsey 4/27/18 to go over sewer plants head cells.

Operations Department (Parks, Recreation, Cemetery, Fleet Management)

Parks. April 28 was Trash Off Day and the city had 24 participants, including 15 Master Gardeners. A total of 20 large bags of trash were collected.

May 4 was Dunbar Heights right-of-way clean-up day and there were 10 participants, including six from Shawnee Milling Company.

Parks and Cemetery crews are in full mowing mode already this season.

Recreation. Staff continues to work on programs and prepare for the busy summer season. The City publishes a monthly recreation newsletter, which can be found here:

<http://www.shawneeok.org/government/departments/parks/recreation/newsletter/index.php>

Classes at the Community Center: (call 275-3986 for more information)

- Martial Arts- Monday, Wednesday and Friday 6-8:30 pm (\$)
- Pound Course- Tuesday and Thursday from 5:30-6:30 pm (\$)
- Open Gym- Monday- Friday from 12-1pm and from 3-5pm, basketballs and various other equipment available (18 laps = 1 mile)

Engineering and Streets

Rehab Concrete Streets Project. The project contractor is continuing work on Bonita Street south of Franklin.

Kickapoo Street from Farrall to Spur. The second set of Preliminary Right-of-Way and Utility Plans were submitted for review. A meeting is scheduled with POE and Associates to go over changes and revisions needed before the next meeting with ODOT.

Avedis/City Sidewalk Project. The second phase of this project has begun starting on the east side of Broadway just north of Highland. They have completed the east side and have begun working on the west side of Broadway. Currently, they are working between MacArthur and Chicago. Thank you Avedis Foundation for funding half of this important improvement!

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Planning Department

Clean-up Efforts. The Action Center maintains a very active caseload, with numerous complaints received daily. For a complete list of Action Center cases or to submit a complaint anonymously online, see:

<http://www.shawneeok.org/actioncenter/default.asp>

Transportation Alternatives Program. The City was notified in August 2016 that its application to the Oklahoma Department of Transportation for a Transportation Alternatives Program grant was approved. The planned sidewalk will bridge a critical missing gap along MacArthur Street east of Harrison. The Avedis Foundation has agreed to provide matching funds equal to ten percent of the project cost. Staff is working with ODOT on scheduling of this project. The Shawnee Engineering Department is providing the engineering design of this project, saving the City considerable funds. The project is expected to ready to bid in Spring or Summer 2018 pending ODOT approval.

Comprehensive Plan Update. The City is starting the process of updating its Comprehensive Plan – a long range planning document that encompasses all aspects of the community and helps to ensure positive long-term growth and development. On February 20, the City Commission approved a contract with the planning firm RDG to assist the City with this process. Public meetings and outreach efforts begin in June. To follow progress, please see:

http://www.shawneeok.org/government/departments/planning/comprehensive_plan_update.php#

Fire Department

Station 2 Rehab/Renovation. Work continues on this project. The interior walls have been framed, the HVAC system is installed and the fire sprinkler system is nearly installed. The masonry work in the apparatus bay is complete and the area is nearly ready for paint. A progress meeting is scheduled for May 9. This project is scheduled to be completed in late-Spring.

Hydrant Flowing (ISO requirement). Work continues on this project.

Hydrant Painting (ISO requirement). Work continues on this project.

Police Department

Administration. The Representatives from the IACP Grant committee made their site visit in April. Preliminary plans for Cops and Kids event are being made. Officers have been receiving training under the IACP Grant for domestic violence. Working on contract renewals for 2018-2019.

Patrol. SPD has two officers attending CLEET and two going through FTO program. Going through hiring process for additional officer. Weather permitting, bike and motorcycle officers have been able to work neighborhoods and several public events.

Animal Welfare. Progress is being made with sewer lines and kennel expansion. Staff will start adoption events at Lowes on weekends.

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Dispatch. National Telecommunicator Appreciation Week was celebrated April 8-14. Dispatch center currently has 8 trained dispatchers, during the month of April they processed 5,582 calls for service, approximately 15,000 non-emergency calls, and 2,164 calls on 9-1-1.

Emergency Management

Planning Projects. A variety of planning efforts are underway, including an update to the Emergency Operations Plan, EOC Standard Operations Guide, and the Elected Officials Briefing Book.

Regional Airport

FAA Certified Aircraft Repair. Red Cloud Aviation will be opening an FAA certified Aircraft Repair at SNL. There are only three certified stations offering the scope of services proposed by Red Cloud in Oklahoma. The additional service offerings will bring more aircraft customers to Shawnee.

Airport Construction Project Out for Bid! With the assistance of capital funds provided by the Federal Aviation Administration and the Oklahoma Aeronautics Commission, an important Airport project is out to bid. The Shawnee Regional Airport is preparing to begin a major construction project to build a Taxi lane and ten new T-Hangars at the airport. Construction of Phase 1, the new Taxi lane and concrete base for the hangar complex, is planned for early fall this year. Construction of the hangars is scheduled for 2019.



The Redbud Festival was a success with numerous organizations working together to partner for the community celebration.

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Shawnee Police Officers joined numerous other agencies at the Oklahoma Highway Safety Office for the END420DUI press conference in April.