

City Manager Report

March 2018



Highlights

City Launches New Website!

The City has launched a new website, which can be viewed at www.shawneeok.org. This newsletter will migrate to a new digital format that will be posted monthly on the new site. The public can sign up for email alerts for the newsletter and other City business on the homepage (see footer of site).

City Commission Sends Propositions to Voters – Election to be Held June 26

A summary of the propositions appears below:

Proposition #1: This proposition clarifies when City Commissioners and the Mayor take office and provides that they take office on the first Monday in the month following their election (regular or runoff).

Proposition #2: This proposition concerns the appointment of the Vice-Mayor, which is done on an annual basis by the City Commission. It clarifies the timing of the appointment when there is a general election, runoff election, or in years with no election.

Proposition #3: If approved, this proposition would change the method of ordering the holding of elections by allowing the City to pass a resolution in accordance with State law. City Charter currently requires passage of an ordinance.

Proposition #4: If approved, this proposition would temporarily increase City sales tax by one-half percent for a period of 10 years for capital projects. The Shawnee City Commission adopted a Capital Improvement Project List that highlights potential improvements funded through the increase. Projects include major improvements to City parks, remodel of two fire stations, establishment of a new Police Department headquarters building, major street improvements, EXPO enhancements, additional sidewalks and trails and renovations to the Senior Center, Library, Community Center and Santa Fe Depot.

For more information, please see: www.shawneeok.org/election

OTHER UPDATES BY DEPARTMENT

Finance/Treasurer Report

Sales Tax. March deposit of February sales tax collected was \$1,308,463 compared to March 2017 we are down \$62,527 or 4.56 percent. For the year, the City is up 1.12 percent which is below what was budgeted for this fiscal year.

Meetings and Noteworthy Items

City Commission – April 16, May 7

(Note: All regular Commission meetings now start at 6:00 PM in 2018)

Planning Commission – May 2

Beautification – April 19, May 17

Other Important Dates:

3rd Friday Block Party – April 20, May 18

Redbud Festival- April 20- 21

Other Events:

www.visitshawnee.com/Calendar

<http://www.shawneeexpo.org/calendar.html>

Board Openings:

Traffic Commission

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Shawnee Municipal Authority

Master Plan Implementation. At this time, engineering work is about 35% complete. Staff toured the Midwest City plant on Friday, October 27, 2017. Staff toured 3 Wastewater Plants in Austin, TX in November to get a look at what the new proposed Southside Wastewater Plant could resemble. Staff along with Guernsey toured the El Reno SBR sewer plant in January 2018. On January 17 Guernsey provided a comprehensive update to the City Commission at their special meeting/workshop. City and Guernsey staff had a work shop February 7 at Public Works. The material covered at the work shop was where we're at with the engineering of the Southside sewer plant, Northside sewer plant and water plant. Guernsey gave a presentation to SMA staff on February 14 on UV disinfection for a unit process at both sewer plants. Staff and Guernsey had a workshop with ODEQ regarding the direction of the design plan for the plants on March 9. The workshop went very well and ODEQ was not opposed to any of our plans.

Operations Department (Parks, Recreation, Cemetery, Fleet Management)

Parks. Crews have been turning on water in the parks and preparing grounds for mowing season.

Recreation. Staff continues to work on programs and prepare for the busy summer season. The City publishes a monthly recreation newsletter, which can be found here:

<http://www.shawneeok.org/government/departments/parks/recreation/newsletter/index.php>

Classes at the Community Center: (call 275-3986 for more information)

- Martial Arts- Monday, Wednesday and Friday 6-8:30 pm (\$)
- Pound Course- Tuesday and Thursday from 5:30-6:30 pm (\$)
- Open Gym- Monday- Friday from 12-1pm and from 3-5pm, basketballs and various other equipment available (18 laps = 1 mile)

Engineering and Streets

Rehab Concrete Streets Project. The project contractor is continuing work on Bonita Street south of Franklin.

Kickapoo Street from Farrall to Spur. The second set of Preliminary Right-of-Way and Utility Plans were submitted for review. A meeting is scheduled with POE and Associates to go over changes and revisions needed before meeting with ODOT.

Avedis/City Sidewalk Project. The second phase of this project has begun starting on the east side of Broadway just north of Highland. They have completed approximately fifteen blocks to date and will continue along the east side until they reach Federal Street. Currently, working between Emmett and Federal.

Planning Department

Clean-up Efforts. The Action Center maintains a very active caseload, with numerous complaints received daily. For a complete list of Action Center cases or to submit a complaint anonymously online, see:

<http://www.shawneeok.org/actioncenter/default.asp>

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Transportation Alternatives Program. The City was notified in August 2016 that its application to the Oklahoma Department of Transportation for a Transportation Alternatives Program grant was approved. The planned sidewalk will bridge a critical missing gap along MacArthur Street east of Harrison. The Avedis Foundation has agreed to provide matching funds equal to ten percent of the project cost. Staff is working with ODOT on scheduling of this project. The Shawnee Engineering Department is providing the engineering design of this project, saving the City considerable funds. The project is expected to be ready to bid in Spring or Summer 2018 pending ODOT approval.

Comprehensive Plan Update. The City is starting the process of updating its Comprehensive Plan – a long range planning document that encompasses all aspects of the community and helps to ensure positive long-term growth and development. On February 20, the City Commission approved a contract with the planning firm RDG to assist the City with this process. Public meetings and outreach efforts will begin soon and the process should be concluded in approximately one year. To follow progress, please see: http://www.shawneeok.org/government/departments/planning/comprehensive_plan_update.php#

Fire Department

Station 2 Rehab/Renovation. Work continues on this project. The roof and insulation are now installed and the work on the inside of the building is beginning to ramp up. The HVAC system, gas piping and fire sprinkler system are currently being installed and the contractor plans to begin masonry work next week. This project is scheduled to be completed in late-Spring.

Hydrant Flowing (ISO requirement). Work continues on this project.

Hydrant Painting (ISO requirement). Work continues on this project.

Blue Card Incident Command Certification. Nine (9) Fire Department Captains are now enrolled in the Blue Card program. They have been given until March 31, 2018 to complete the 50-hour online portion of the class. The nine (9) department Captains will be going through the three-day simulation certification lab at our department Command Training Center beginning on Wednesday, April 18.

Assistance to Firefighters Grant 2017. On February 2, SFD submitted a grant requesting \$192,889 in federal funds for multiple items including a compressed-air filled station for Station 2, a turn-out gear cleaning extractor and dryer for Station 2, a back-up generator for station 2, water rescue PPE, ballistic protection for firefighters and portable radios. If approved, SFD will be responsible for a ten percent match for this grant.

Police Department

Administration. The contract and budget for the IACP Grant have been approved and signed. SPD is preparing for a site visit the week of April 19. They can start drawing funds from this grant and have staff members who will start IACP designated training in April.

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Patrol. SPD currently has two officers in CLEET and two officers in pre-academy training. The Oklahoma Highway Safety awarded us another \$10,000 for overtime on traffic enforcement. This was money not being used by other agencies. COPS officers and bicycle officers have been attending many of the public events such as monthly block parties.

Animal Welfare. There have been many improvements to the inside of the shelter with the assistance from Lowes. SMA has tapped in to the sewer line for the connection of the overflow building. Work on the main buildings sewer lines will begin soon.

Dispatch. We have three new trainees starting in the communication Center this month.

Emergency Management

Planning Projects. A variety of planning efforts are underway, including an update to the Emergency Operations Plan, EOC Standard Operations Guide, and the Elected Officials Briefing Book.

Regional Airport

Welcomes First Time Fliers and the Folks who Make it Possible: Thanks to the efforts of the True-Blue Pet Rescue and Pilots N Paws these pups are on their way to new homes in Colorado. Each year, the volunteers of Pilots N Paws save thousands of lives. Those lives come in the form of any animal that can be transported using an airplane. Dogs, cats, pigs, reptiles and rabbits are just a few who have taken one of their flights. The Friends of Shawnee Animals provide medical care, foster care, and transportation to facilitate the rescue of abandoned pets and get them to loving homes.

