

City Manager Report

August 2017



Highlights

Visit Shawnee Photo Contest to be held September 17-30

Visit Shawnee and the City have partnered to host a photo contest. Photographs may be used in promotional materials and on the City's new website. Individuals are encouraged to submit photos that showcase all the great things to do when you're visiting Shawnee and all the great things to do when you already live here. Examples:

- Beautiful places
- Fun things to do
- "Life in Shawnee" - parks, schools, community activities, police and fire departments etc.
- Photos from OBU, SGU and GCTC
- Photos that feature the Native American heritage of this area

For more information on the contest please see:

<http://www.visitshawnee.com/>

“Cops and Kids” a huge success!

There was a great turnout from those involved and the community for the Cops and Kids event. An estimated 1,500 individuals attended the event in Woodland Park. Thank you to all the various agencies, staff, volunteers, and elected and appointed officials for coming out and making the event such a success. See Page 5 for photos of the event.

2017 Pool Season Breaks Attendance Record

The 2017 Shawnee Splash aquatics facility had high use and was only closed one day due to weather. Total attendance for the season was 40,888 compared with 34,904 in 2016 and 29,836 in 2015. There was an average of 325 patrons each day at the facility. The City would like to thank the community for their continued support of this facility – we are already planning on ways to make the 2018 pool season even better!

OTHER UPDATES BY DEPARTMENT

Finance/Treasurer Report

Sales Tax. August sales tax collected was \$1,559,594 compared to July 2016 we are up \$29,348 or 1.26 percent.

Meetings and Noteworthy Items

City Commission – September 18, October 2

Planning Commission – October 4

Beautification Meeting – September 21

Traffic Commission – September 26

Other Important Dates

Grove 5K – September 30

Family Promise Walk – September 30

Planes, Trains, & Automobiles – October 7

<http://www.ptanda.net/>

Boo on Bell and Third Friday Block Party –

October 19-21, <https://seffshawnee.org/>

Other Events:

www.visitshawnee.com/Calendar

<http://www.shawneeexpo.org/calendar.html>

Board Openings:

Beautification Committee

Traffic Commission

Planning Commission

Note: Applications can be obtained:

www.shawneecok.org/gov/Boards/

City Manager Report

August 2017



Shawnee Municipal Authority

Master Plan Implementation. In 2014, the SMA adopted a Comprehensive Water and Wastewater Master Plan which evaluated all water supply, water treatment, collection systems and wastewater treatment facilities. The Plan included a Capital Improvement Plan (CIP) with recommendations for prioritization and phasing of the recommended short term (0-5 years and 5-10 years) and long term (10-20 years) Capital Improvements Plan (CIP) projects. The City Commission hired an engineering consultant, C.H. Guernsey, to lead the effort to design and construct the first phase of improvements. Guernsey and staff had an official kickoff meeting March 24 that started with a presentation by Guernsey and ended with Guernsey and SMA staff touring the Southside Sewer Plant, Water Treatment Plant and the Northside Sewer Plant. Guernsey conducted a detailed immersion of the plants on April 27 and 28. SMA staff and Guernsey presented the Capital Improvement Plans to DEQ on Tuesday, May 9, 2017. SMA met with Guernsey Engineering and Lemke Survey on June 16 to discuss surveying of the plants. Survey crews began surveying the week of August 21.

DATA Collection for Sewer Collections Manholes/Pipe Data The purpose of this initiative is to complete the wastewater hydraulic model and build an accurate sewer collections map that can be used by staff in the field. The agreement between Smith Roberts Baldischwiler, LLC (SRB) and SMA/City of Shawnee was signed by the City Manager on 6/8/16. SRB will collect up to a maximum of 2500 manholes over three months. Work began the week of June 13th. Data Collection is 100% complete. SRB presented the Sewer Map and Hydraulic Model to SMA on March 22nd, 2017 in OKC. The Model and GPS Data was delivered on April 17th, but was incomplete. The Sewer Model is 100% complete and GPS Data has a few minor details needed before completion. SRB delivered 96% of the data, original expectations was 88%. City staff is inputting the data into our maps and locating the few manholes that were not found.

Operations Department (Parks, Cemetery, Fleet Management)

Parks Master Plan Design Phase. The City's consultant has prepared final draft plans for Woodland Park, Boy Scout Park, KidSpace Park and the downtown area. Two parks (Dean Weigant, and Optimist) have been added to the Design Phase through funding allocated for the new fiscal year. The next public meeting will be planned when the newly added parks are ready for comment, likely in October.

Mowing. August has hit the crews hard with rain and they are trying to get caught up. Crews are working additional hours to address all areas of the City.

Engineering and Streets

Rehab Concrete Streets Project. The project was awarded to MTZ Construction in the amount of \$480,250, and they continue working in the Northridge Area. The project is a maintenance type project with the removal and replacement of badly broken and cracked concrete paving panels at various locations throughout the City.

Kickapoo Street from Farrall to Spur. Supplemental engineering contract was approved by ODOT with Poe & Associates to complete the design and right of way plans for the project. The supplemental contract was approved at the ODOT July 10, 2017 Transportation Commission Meeting. Poe has initiated work on finalizing design plans and preparing all the right-of-way documents and easement necessary for the project. Anticipate being able to begin right-of-way acquisition March of 2018. Right-of-way acquisition and

City Manager Report

August 2017



utility relocations projected to begin March 2018 and be completed by December 2018, which would allow ODOT to let the project for construction bids early-2019.

Avedis/City Sidewalk Project. MTZ construction was awarded the contract in the amount of \$503,555.00. MTZ has completed sidewalks on Main Street from Pesotum to Harrison, on Wallace Street from Kickapoo to Broadway, on Center Street from Wayne to Independence, and on Independence Street from Center to Sequoyah. MTZ will be moving back over on Main Street and will begin installing sidewalk on the south side from Pesotum to Bryan Street.

Planning Department

Clean-up Efforts. The Action Center maintains a very active caseload, with numerous complaints received daily. For a complete list of Action Center cases or to submit a complaint anonymously online, see: <http://www.shawneeok.org/actioncenter/default.asp>

Transportation Alternatives Program. The City was notified in August 2016 that its application to the Oklahoma Department of Transportation for a Transportation Alternatives Program grant was approved. The planned sidewalk will bridge a critical missing gap along MacArthur Street east of Harrison. The Avedis Foundation has agreed to provide matching funds equal to ten percent of the project cost. Staff is working with ODOT on scheduling of this project. The Shawnee Engineering Department is providing the engineering design of this project, saving the City considerable funds.

Development Projects. A number of significant projects are in the development or construction phases. Shawnee Marketplace is nearly built out with one additional structure now completed next to CVS (Freddie's Frozen Custard and Aspen Dental) and another new business forthcoming (Harbor Freight). The developer of the Domino Plaza project at Harrison and 45th Street has completed much of the earthwork and installation of public infrastructure and has final platted the first phase, with construction of the first structure now started. This 15-acre projects includes (per a preliminary plan) a large service station, two hotels, four eating establishments and a dog park. Increased interest in downtown Shawnee has also been seen, with the completion of the Main Street Streetscape Project.

The Planning Commission has an active docket. Complete agendas are posted here: <http://www.shawneeok.org/Documents/>

Fire Department

Station 2 Rehab/Renovation. The demolition phase of the construction on this project is complete we are currently working to secure additional bids from contractors to make corrections to the structure recommended by the structural engineer. The contractors have prepared the foundation site for the add-on and plan to pour the concrete the week of September 18.

Hydrant Flowing (ISO requirement). Work continues on this project.

Hydrant Painting (ISO requirement). Work continues on this project.

City Manager Report

August 2017



Blue Card Incident Command Certification. Chief Tischer is meeting with department Captains this week to discuss enrolling them in the Blue Card program beginning the week of September 18, 2017.

Police Department

Administration. Would like to thank everyone for their help in making Cops and Kids event such a success, hoping next year's event will be even bigger.

Patrol. Continuing with hiring process for new officer.

CID. Of the 60 cases assigned; 37 cases were cleared, 16 sent to DA, assisted 17 other agencies, 4 arrests made, worked a total of 7 digital forensic cases for SPD and other agencies and recovered \$3,600 in property.

Animal Control. The local Lowes Improvement Center has received funds from Money for Hero grant and has contacted our department to see what our needs are. They will be using funds to redo landscape and improvements to inside of Animal Control building.

Dispatch. Communication supervisor Chrissy Brown presented course on Professional Writing in Telecommunication at APCO International Conference in Denver Co. She is also taking over at Oklahoma NENA website manager for the State of Oklahoma Chapter. Congratulations to Julie Daniels and Haley Wright for their promotion to shift supervisors. Hiring process for 3 new dispatchers is almost complete.

Emergency Management

Planning Projects. A variety of planning efforts are underway, including an update to the Emergency Operations Plan, EOC Standard Operations Guide, and the Elected Officials Briefing Book.

Regional Airport

Land lease. Lease approved for Brown Derby Drive-In by the City Commission on July 17.

Environmental Study. H.W. Lochner was hired to perform an environmental study of 2.48 acres of non-aeronautical land and has submitted findings to FAA as part of the Airport's effort to sell the property.

City Manager Report

August 2017



Some of the officers and emergency personnel that helped with Cops and Kids 2017



Many individuals throughout the community helped with the event. A large group of students from the high school participated and the mascots joined in the fun.

