

City Manager Report

July 2017



Highlights

Cops and Kids and Blue Zones® Events August 26

Two exciting events are occurring on August 26. The Blue Zones Kickoff event occurs from 10:00-12:00 at the Performing Arts Center at Shawnee High School. For more information, please see: <https://pottawatomie.bluezonesproject.com/>

From 1:00-4:00 PM the City and area law enforcement agencies will host the **Cops and Kids** event (see flyer on Page 5) at Woodland Park in downtown Shawnee.

Commission Approves TIF Agreement

The Shawnee City Commission approved an agreement with the Center for Economic Development Law on July 17. The firm will assist the City as it examines its Tax Increment Financing District and assesses downtown revitalization efforts and tools.

The process is expected to be completed by the end of the year and could include a new or modified financing district. The current district (which does not increase taxes) has generated approximately \$700,000 for downtown streetscape improvement efforts since 2003.

OTHER UPDATES BY DEPARTMENT

Finance/Treasurer Report

Sales Tax. July sales tax collected was \$1,537,860 compared to July 2016 we are up \$62,340 or 4.22 percent. It is a great start to the new year, but we all know that sales tax can be up one month and down the next. So, we need to remember to Shop Shawnee!

Shawnee Municipal Authority

Master Plan Implementation. In 2014, the SMA adopted a Comprehensive Water and Wastewater Master Plan which evaluated all water supply, water treatment, collection systems and wastewater treatment facilities. The Plan included a Capital Improvement Plan (CIP) with recommendations for prioritization and phasing of the recommended short term (0-5 years and 5-10 years) and long term (10-20 years) Capital Improvements Plan (CIP) projects. The City Commission hired an engineering consultant, C.H. Guernsey, to lead the effort to design and construct the first phase of improvements. Guernsey and staff had an official kickoff meeting March 24 that started with a presentation by Guernsey and ended with Guernsey and SMA staff touring the Southside Sewer Plant, Water Treatment

Meetings and Noteworthy Items

- City Commission – August 7, August 21
- Planning Commission – August 2, September 6
- Beautification Meeting – August 17
- Traffic Commission – August 22

Other Important Dates

- Touch-A-Truck: August 12- Shawnee Mall
- OBU Move-In Day- August 19 (traffic on University Drive will be East bound only)

Back to School in Shawnee- August 17

Third Friday Block Party- August 18

Cops and Kids Event, August 26, 1-4 PM, Woodland Park

Blue Zones Launch Event, August 26, 10:00-12:00, Shawnee Performing Arts Center

Other Events:

www.visitshawnee.com/Calendar

<http://www.shawneeexpo.org/calendar.html>

Board Openings:

- Beautification Committee
- Traffic Commission
- Planning Commission

Note: Applications can be obtained: www.shawneeok.org/gov/Boards/

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Plant and the Northside Sewer Plant. Guernsey conducted a detailed immersion of the plants on April 27 and 28. SMA staff and Guernsey presented the Capital Improvement Plans to DEQ on Tuesday, May 9, 2017. SMA met with Guernsey Engineering and Lemke Survey on June 16 to discuss surveying of the plants. Survey crews will start within a couple of weeks.

DATA Collection for Sewer Collections Manholes/Pipe Data The purpose of this initiative is to complete the wastewater hydraulic model and build an accurate sewer collections map that can be used by staff in the field. The agreement between Smith Roberts Baldischwiler, LLC (SRB) and SMA/City of Shawnee was signed by the City Manager on 6/8/16. SRB will collect up to a maximum of 2500 manholes over three months. Work began the week of June 13th. Data Collection is 100% complete. SRB presented the Sewer Map and Hydraulic Model to SMA on March 22nd, 2017 in OKC. The Model and GPS Data was delivered on April 17th, but was incomplete. The Sewer Model is 100% complete and GPS Data has a few minor details needed before completion. SRB delivered 96% of the data, original expectations was 88%. City staff is inputting the data into our maps and locating the few manholes that were not found.

Operations Department (Parks, Cemetery, Fleet Management)

Parks Master Plan Design Phase. The City's consultant has prepared final draft plans for Woodland Park, Boy Scout Park, KidSpace Park and the downtown area. We have added two Parks to the Design Phase through funding allocated for the new fiscal year. The next public meeting will be planned when the newly added parks have preliminary designs that the public can review and comment on.

Engineering and Streets

Rehab Concrete Streets Project. The project was awarded to MTZ Construction in the amount of \$480,250. MTZ is currently working on the streets in Northridge Addition, north of MacArthur. The project is a maintenance type project with the removal and replacement of badly broken and cracked concrete paving panels at various locations throughout the City. MTZ is scheduled to meet with Shawnee Streets Superintendent on Monday, July 17, 2017, to go over locations that MTZ will be working.

Kickapoo Street from Farrall to Spur. ODOT has approved the supplemental contract with Poe & Associates to complete the design and right of way plans for the project. The supplemental contract was approved at the July 10, 2017, ODOT Transportation Commission Meeting. We hope to have a revised, tentative schedule outlined very soon.

Avedis/City Sidewalk Project. Project was awarded to MTZ construction in the amount of \$503,555.00. Construction of this project has been underway for the past several months and the Contractor has completed sidewalks on both sides of Main Street from Harrison to Pestoum, and along both sides of Wallace Street from Kickapoo to Broadway. MTZ has moved over to Center Street and began sidewalk construction along east side from Independence at KidSpace Park and working north towards Independence Street.

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Planning Department

Clean-up Efforts. The Action Center maintains a very active caseload, with numerous complaints received daily. For a complete list of Action Center cases or to submit a complaint anonymously online, see:

<http://www.shawneeok.org/actioncenter/default.asp>

Transportation Alternatives Program. The City was notified in August 2016 that its application to the Oklahoma Department of Transportation for a Transportation Alternatives Program grant was approved. The planned sidewalk will bridge a critical missing gap along MacArthur Street east of Harrison. The Avedis Foundation has agreed to provide matching funds equal to ten percent of the project cost. Staff is working with ODOT on scheduling of this project. The Shawnee Engineering Department is providing the engineering design of this project, saving the City considerable funds.

Development Projects. A number of significant projects are in the development or construction phases. Shawnee Marketplace is nearly built out with one additional structure now completed next to CVS (Freddie's Frozen Custard and Aspen Dental) and another new business forthcoming (Harbor Freight). The developer of the Domino Plaza project at Harrison and 45th Street has completed much of the earthwork and installation of public infrastructure and has final platted the first phase, with construction of the first structure now started. This 15-acre projects includes (per a preliminary plan) a large service station, two hotels, four eating establishments and a dog park. Increased interest in downtown Shawnee has also been seen, with the completion of the Main Street Streetscape Project.

The Planning Commission has an active docket. Complete agendas are posted here:

<http://www.shawneeok.org/Documents/>

Fire Department

Station 2 Rehab/Renovation. Jim Cooley Construction was given official notice to proceed on the construction phase of this project on July 1, 2017. They have 275 days to complete the project without penalty which would make the target completion date April 2, 2018. The demolition phase of the construction on this project is nearly complete (photo below) and the structural engineer is scheduled to re-evaluate the remaining "red-iron" structure on Tuesday, August 1.



Hydrant Flowing (ISO requirement).
Work continues on this project.

Hydrant Painting (ISO requirement).
Work continues on this project.

Blue Card Incident Command Certification. Chief Tischer has

scheduled 3 Battalion Chiefs and the Training Chief to attend the Train-the-Trainer portion of this project during the week of August 7. He has also scheduled training for each shift with the retired Phoenix FD

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Captain John Brunacini, who designed the Blue Card program. That training is scheduled on August 22, 23 and 24.

Police Department

Administration. New officers have begun their FTO training phase. The Department has received several donations in the form of either monetary or supplies from local business to help with covering expenses for Cops & Kids event set on August 26 and would like to thank the community for the support.

Patrol. Members of Swat and officers from department participated in the Community Renewal Kids Camp. Ordered three Ford Explorer police units. Received new Tasers for all officers on patrol.

CID. Of the 26 cases assigned to detectives; 16 were cleared and 10 cases filed with DA's Office. They were also called out 3 times assisted 17 other agencies and recovered property valued at \$4,994.38.

Animal Control. Contractor completed cutting the holes in the walls for dog kennel doors so remodeling is nearing completion. Currently using the expanded kennel space for overflow. The expansion is operational, which provides greater capabilities in the number of animals that can be housed.

Dispatch. Starting hiring process to fill 3 dispatcher positions, beginning with Critical testing at GCTC on August 7.

Emergency Management

Planning Projects. A variety of planning efforts are underway, including an update to the Emergency Operations Plan, EOC Standard Operations Guide, and the Elected Officials Briefing Book.

Regional Airport

Land lease. Lease approved for Brown Derby Drive-In by the City Commission on July 17.

Environmental Study. H.W. Lochner was hired to perform an environmental study of 2.48 acres of non-aeronautical land.

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The City is pleased to introduce two of our new officers to the community. Zachary Andrews (R) and Brad Sherrill (L). Officer Andrews and Officer Sherrill are CLEET certified and will start the Field Training Program the week of July 31.

Cops and Kids is coming up on August 26. This will be the first time this event has happened in around 10 years. Police staff and the Shawnee Police Foundation are currently raising funds and trying to get the word out so that lots of families will come to enjoy a fun and educational time with lots of emergency responders. A special thank you to all participating agencies!

Cops N Kids

August 26, 2017
101 E. Highland Shawnee Ok
1-4PM

Woodland Park

Join City, Tribal, County and State Emergency Responders as they combine forces with one another to host Cops N Kids Event on Saturday, August 26 from 1-4 p.m. at 101 E. Highland

Events will include:

- * Rides in emergency vehicles and the opportunity to safely experience emergency responder equipment
- * Dunk tank
- * Face painting
- * Games and scavenger hunt
- * Inflatables
- * Finger printing
- * Petting zoo
- * Prizes and giveaways
- * Bicycle maintenance and bike rodeo (kids must provide their own bikes to participate in the bike rodeo)
- * Car seat checks
- * Fire alarm giveaways
- * Tow sack races
- * 3 Legged Races

Food and drinks will be provided to guests!